

DDP 353-77

MEMORANDUM FOR: Deputy Director for Administration

FROM: Clifford D. Fay, Jr.
Director of Data Processing

SUBJECT: Assistance to the President's Commission
for Special Trade Negotiations

REFERENCE: a. [redacted] Procedures to Obtain
Approval for CIA Assistance to Other
Government Agencies
b. OGC 78-1949 dtd 27 July 76, subject:
Procedures for Rendering Advice Pursuant
to [redacted]

STATINTL

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1. The Office of Data Processing requests approval to provide the President's Commission for Special Trade Negotiations with a magnetic tape containing a copy of the Conversational Access Method (CAM) software. This is a collection of unclassified system software programs developed by CIA.

a. Location of Assistance: Headquarters Building.

b. Organization Involved: Office of Data Processing.

c. Basis for Activity: The "Brook's Bill", P.L. 89-306, encourages executive agencies to share and exchange information related to data processing technology. ODP has provided earlier versions of this software to this organization in the past.

d. Financial Costs: None, other than the minimal cost to copy the data to magnetic tape.

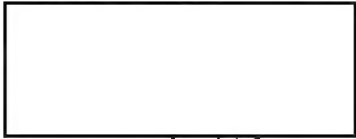
e. Manpower: One ODP employee is expected to spend no more than four manhours providing this data.

f. Agency Employee to Consult for Additional Information: [redacted]

STATINTL

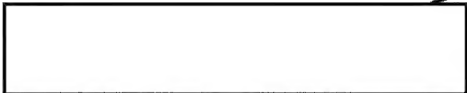
2. ODP believes the Agency has authority to provide the requested assistance and that such assistance is uncontroversial and in the best interest of the Federal Government. We, therefore, recommend that the procedure described in Reference b. be used to expedite approval.

STATINTL


Clifford D. May, Jr.

APPROVED:

STATINTL


Deputy Director for Administration

3/8/77
Date


* ~~Inspector General~~

Date


* ~~General Counsel~~

Date

Distribution:

Orig + 1 - adse (Orig to be returned to ODP)
1 - OIG
1 - OGC
1 -  C/SPD/ODP

STATINTL

*Concurrence of Inspector and General Counsel not necessary per General Counsel memo, dated 22 February 1977, Subject: Procedures for Approval of Assistance to Other Agencies Pursuant to 

STATINTL

MEMORANDUM FOR: Deputy Director for Administration

FROM : Clifford D. May, Jr.
Director of Data Processing

SUBJECT : Assistance to the GSA Software Exchange Program

STATINTL REFERENCES : a. [] Procedures to Obtain
Approval for CIA Assistance to Other
Government Agencies

b. OGC 76-1949, dtd 27 July 1976, Subject
Procedures for Rendering Advice Pursuant
to []

STATINTL

1. The Office of Data Processing requests approval for all components of the Agency to provide the General Services Administration with the assistance outlined below.

a. Description of Activity: Contribution of unclassified, common-use software to the GSA Federal Software Exchange Center (FSEC) as part of the Software Exchange Program (SEP). Paragraph 101-32.1602 of FPMR 101-32.16, Attachment A, defines "common-use software" among other things. The FPMR is also mentioned in subparagraph d below.

b. Location of Assistance: Federal Software Exchange Center, 5285 Port Royal Road, Springfield, Virginia 22161, located at the National Technical Information Service (NTIS) of the Department of Commerce.

c. Organizations Involved: All components of the Agency with common-use software developed or revised by Government or contractor personnel.

d. Basis for Activity: The "Brooks Act" P.L. 89-306, encourages executive agencies to share and exchange information related to data processing technology. As a result:

1. A Government-wide regulation (FPMR 101-32.16, Attachment A) was published by GSA in the Federal Register of February 25, 1976. It provides for inter-

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agency sharing of computer programs and systems through
the development of Government
software--the Software Exchange Program.

2. A letter dated January 14, 1977 from Mr. T. D. Puckorius, GSA Commissioner, to the Deputy Director for Administration (Attachment B), contained a discussion about the "Brooks Act", SEP, and FSEC; requested the Agency designate a representative for liaison with GSA on matters related to SEP (see subparagraph g below); and indicated the Agency's support of the SEP was greatly appreciated.

e. Financial Costs: None, other than personnel time and equipment costs related to the submission of material to the FSEC as outlined in paragraph 101-32.1607 of Attachment A.

f. Manpower: None, other than personnel time employed for the submission of material to the FSEC as outlined in paragraph 101-32.1607 of Attachment A.

g. Agency Employee to Consult for Additional Information: [redacted] the Agency representative for liaison with GSA on SEP.

2. ODP believes the Agency has authority to provide the requested assistance and that such assistance is uncontroversial and in the best interest of the Federal Government.

[redacted]
Clifford D. May, Jr.

2 Attachments: a/s

APPROVED:

[redacted]
Deputy Director for Administration

3/8/77
Date

* Inspector General

Date

* General Counsel

Date

*Concurrence of Inspector & General Counsel not necessary per General Counsel memo, dated 22 February 1977.
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